

Students In Wilderness Initiative (SIWI) Coordinator

Cottonwood Gulch Expeditions seeks an enthusiastic outdoor educator for this year-round position. Bring your energy, adaptability, love of sharing your knowledge, and camping and hiking skills. Our Students in Wilderness Initiative (SIWI) program works with Title 1 middle schools across New Mexico; the curricular focus is public lands, issues around wilderness areas, and environmental education. The person in this position works with students and teachers both in school and on field expeditions from August - May and works with youth in multi-week traveling programs during the summer.



Job Objective: Support and coordinate SIWI programs; serve as lead staff for 3-5 SIWI schools per year. Classroom, day trips and overnight trips. Serve as a lead field staff. Serve as support to the full time administrative team.

Responsibilities:

SIWI:

- Lead and support classroom based learning experiences about land designation and Wilderness with 20-60 middle school students in Title 1 schools throughout New Mexico
- Lead and support outdoor education expeditions across the American Southwest, including in frontcountry and backcountry settings, ranging from single day programs to multi-week programs
- Plan effective itineraries to get students into wilderness areas in compliance with permitting processes
- Facilitate and attend planning meetings via phone and in person with teachers and administrators; represent CGE in a professional manner
- Facilitate and attend after-school parent meetings with families of SIWI students; answer questions about risk, backpacking, relevance of curriculum, etc.

Summer Expeditions:

- Lead and support outdoor education expeditions across the American Southwest, including in frontcountry and backcountry settings, ranging from single day programs to multi-week programs
- Specific role in summer programs will be determined based on employee's skills and interests and the staffing needs of the organization.

Program Support:

- Communicate effectively with a variety of audiences including land managers, wilderness stakeholders, The Wilderness Society (TWS), teachers, parents, etc.
- Additional responsibilities as assigned

Qualifications:

- Applicants must be at least 21 years of age by the position start date and possess a valid driver's license. Must have a clean driving history and be able to meet the criteria for CGE vehicle insurance coverage.
- Must be able to live at Base Camp or travel with a group during the summer. Work hours are frequently outside of traditional office hours
- Experience as an outdoor educator, managing risk, supervising other field staff, and independently running programs throughout a season.
- Strong organizational skills
- Experience with Google Drive, Adobe products, and Microsoft Office.
- Ability to prioritize and manage multiple tasks simultaneously and independently.
- Ability to communicate effectively and professionally with a wide range of audiences (TWS representatives, fellow staff, teachers, students, parents, etc.).
- WFR or ability to acquire within 60 days of hire; WEMT preferred.
- Education, classroom teaching, or curriculum development training or experience strongly preferred.
- Experience leading backpacking programs preferred.
- Experience with federal, state, tribal, and private land management preferred.

Reports To: Associate Director of Special Programs; Program Directors (Open Enrollment and Contract Courses)

Leadership or Supervisory Duties: This person will serve as a part of the leadership team at Cottonwood Gulch and will be responsible for overseeing seasonal staff. This will include supporting other leaders throughout the season and supervising field staff teams.

Criminal Background Check: Cottonwood Gulch Expeditions requires criminal background checks from all employees.

Work Location: Albuquerque, NM (May to June; mid-August to May); Thoreau, NM (June to mid-August)

Starting Date: February 22, 2020

Schedule and Workload Responsibilities: This position is anticipated to be 50% field education, 30% classroom education, and 20% office/support work, with monthly and seasonal variation. Work will be .5 FTE from Oct 22-Feb 22 and 1.0FTE from Feb 22-Oct 22.

Physical Requirements: Ability to hike up to 8 miles a day on uneven surfaces and carry a pack up to 50 pounds. Sleep in a tent or open-air cabin accessed by stairs. Work at a desk. Talk on the phone. Use a computer.

Compensation: This is a year-round position, eligible for benefits. Salary range starts at \$1800/ Month for full-time schedule. 100% Health Care Premiums paid. Housing in Albuquerque Bunkhouse optional from Feb-June and Aug-Oct; Housing at Thoreau Base Camp provided June-Aug. Professional development opportunities possible for long-term staff (WFR, SPI, LNT, BICP, etc). Various Pro-Deals available to all staff.

Closing Date For Applications: Open Until Filled; Applications submitted prior to Oct 14th will be given priority consideration.

How to Apply: Go to this [link](#), complete online application and indicate Field Coordinator as position of interest. Please mention your interest in one or more specific field coordinator positions in your application.

Equal Employment Opportunity: Cottonwood Gulch Expeditions does not discriminate on the basis of race, color, religion, age, sex, gender identity, sexual orientation, disability, genetic information, and national or ethnic origin. The organization's nondiscrimination policy applies to all phases of its employment process, its admission and financial aid programs, and to all other aspects of its educational programs and activities.